



## Cooperative Extension Service Special Event Application Information

Name of event: \_\_\_\_\_

Group sponsoring event:  4-H  Master Gardeners  Other \_\_\_\_\_

Is this event in the city limits?  Yes  No

Event Location/Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Estimated number of vendors: \_\_\_\_\_

Event starting date: \_\_\_\_\_ Event ending date: \_\_\_\_\_

Staff Chair Name: \_\_\_\_\_ Phone number: ( ) - \_\_\_\_\_

Mailing Address: \_\_\_\_\_

If you have questions or need additional information, please contact the Director of Financial Services at (501) 671-2045.

This form is to be completed by the Staff Chair and emailed to [iyarbrough@uaex.edu](mailto:iyarbrough@uaex.edu) at least 15 business days in advance of the event.